

**PARAMUS BOARD OF HEALTH
AGENDA**

(Subject to change pursuant to N.J.S.A. 10:4-8(d) – this agenda is tentative to the extent known at time of posting)

DATE: January 28, 2026

TIME CONVENED: _____

REORGANIZATION MEETING

The Reorganization Meeting of the Paramus Board of Health is called to order.
In accordance with the Open Public Meetings Act, adequate notice of this meeting has been provided by mail to the RECORD and filed with the Borough Clerk on January 20, 2026.

ROLL CALL

Member – Felicia Burger	Present ___ Absent ___
Member – Tina DiPiazza	Present ___ Absent ___
Member – Dana Folcarelli	Present ___ Absent ___
Member – Dr. Eric Nazziola	Present ___ Absent ___
Member – Joan Piazza	Present ___ Absent ___
Council Liaison – Jeanne Weber	Present ___ Absent ___

Also Present _____

Pledge of Allegiance

Election of President of the Board

Resolution No. 26-1-1 - President

The Secretary calls for nominations for President of the Board for 2026.

NOMINATIONS:

Moved by:

Seconded by:

There being no other nominations, I as Secretary cast one vote for _____
as President

Roll Call Vote:

Election of Vice President of the Board

Resolution No. 26-1-2 - Vice President

The Secretary calls for nominations for Vice President of the Board for 2026.

NOMINATIONS:

Moved by:

Seconded by:

There being no other nominations, I as Secretary cast one vote for _____
As Vice President

Roll Call Vote:

Following the elections, the chair is turned over to the new President.

Appointment of Board Secretary

Resolution No. 26-1-3 - Appointment of Secretary

The Board President appoints Joanna Adamiak as Secretary of the Board for 2026, asks for Board confirmation.

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 26-1-4 – Appointment of Registrar of Vital Statistics

The Board President appoints Joanna Adamiak to the position of Registrar of Vital Statistics for a three-year term effective January 28, 2026 through January 28, 2029.

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 26-1-5 – Appointment of Deputy Registrar of Vital Statistics

The Board President appoints Arti Shah to the position of Deputy Registrar of Vital Statistics for a three-year term effective January 28, 2026 through January 28, 2029.

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 26-1-6 – Appointment of Alternate Deputy Registrar of Vital Statistics

The Board President appoints Sonya Mimmo to the position of Alternate Deputy Registrar of Vital Statistics for a three-year term effective January 28, 2026 through January 28, 2029.

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 26-1-7- Health Department Staff Appointments

Making the following re-appointments for 2026:

Joanna Adamiak, Director of Health/Health Officer
Irene Brown, Public Health Nurse
Brenda Hall, Senior Office Clerk
Kam Lam, Registered Environmental Health Specialist
Sonya Mimmo, Senior Office Clerk
Jennifer Schnitzer, Registered Environmental Health Specialist
Arti Shah, Public Health Supervisor

Holding tenured position:

Ralph Grotheer, Senior Registered Environmental Health Specialist

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 26-1-8 - Setting of Regular Meeting Dates

WHEREAS, Section 4b of the OPEN PUBLIC MEETINGS ACT, Chapter 231, P.L. 1975, requires that adequate notice of the schedule of meetings of this body be submitted to the newspapers for publication, be posted in a public place, and filed with the clerk of the Borough, within seven days following the Reorganization meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Health of the Borough of Paramus, County of Bergen, State of New Jersey, that the attached list of meetings be and hereby is adopted as the meeting schedule of this Board of the year 2026.

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 26-1-9 – Approval of Payments

BE IT RESOLVED by the Board of Health of the Borough of Paramus that the Health Officer be empowered to authorize payment of all invoices and pay orders that are:

- a. Covered by Ordinance;
- b. Expenditures authorized by the Board by resolution;
- c. Expenditures other than capital equipment and travel and convention costs covered by the annual budget after its acceptance by the Board, and all expenditures that do not exceed \$400.00;
- d. Costs for attendance by staff members at conferences, seminars and conventions that have been authorized by the Board.

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 26-1-10 – Rabies Immunization Program

BE IT RESOLVED by the Board of Health of the Borough of Paramus that the Health Officer be authorized to hold the Rabies Immunization Program on May 7, 2026.

Moved by:

Seconded by:

Roll Call Vote:

Resolution No. 26-1-11 - Approval of 2026 Operating Budget

BE IT RESOLVED by the Board of Health of the Borough of Paramus, County of Bergen, State of New Jersey, that the 2026 Paramus Health Department operating budget be approved, and

BE IT FURTHER RESOLVED that the Secretary be authorized to submit the budget to the Borough Administrator, the CFO, and the Mayor and Council for approval.

Moved by:

Seconded by:

Roll call Vote:

Time Reorganization Meeting Adjourned: _____

Motion: _____

Second: _____