

PAPER SHREDDING EVENT FOR PARAMUS RESIDENTS

**SATURDAY, July 17, 2021
9 AM—1 PM
at the PARAMUS RECYCLING CENTER**



All personal documents can contain staples, but no paper clips, and will be shredded on site.

Photographs, books, magazines, plastic binder covers, and x-rays are NOT acceptable for shredding.

There is a limit of 4 banker's boxes or paper bags per vehicle.

Due to Covid-19, all residents are asked to adhere to the following guidelines to ensure a safe and successful day:

- ◆ **Face coverings are suggested and social distancing should be maintained.**
- ◆ **All residents must remain in their vehicles at all times.** This means you will not be able to watch your paperwork get shredded. If this is a concern for you, we recommend you wait until the next shredding event.
- ◆ Please have your paper in a paper bag or a cardboard box.
- ◆ A DPW worker will come to your vehicle to get your documents.
- ◆ **Please have your bags or boxes to be shredded in an easily accessible location, such as the trunk or backseat.** This will allow the DPW staff to retrieve your items safely.

